

Women's Commission Meeting Agenda
Hosted via Zoom
Wednesday, April 3rd, 2024
6:00 PM

Attendees: Kionne, Tevis, Robin, Ciarra, Sarasi, Lynda, Carolyn, Candace, Ana, Stephany, Sara, Casey
Staff: Jill, Jumel

- I. Welcome and call to order (6:08pm)
 - a. Moment to center ourselves
- II. Approval of Minutes
 - a. Minutes from the February 28th meeting approved unanimously at 6:58
- III. Staff Updates
 - a. Morehead Caine student intern list is available and Jill will circulate it. The WC should prepare to welcome them to Baltimore and show them around. Arriving the second or third week of May. Planning a welcome event with maybe a pizza party and a tour of city hall.
 - b. Grant – Health Dept. family caregiver program work is ongoing. The HD is using part of their budget to help with marketing for the program.
 - c. Civic Innovators going smoothly – launching in April, managed between the Health Department and the OECR. Commissioners might be needed for focus groups and software testing.
 - d. Congrats to Robin who was awarded
 - e. Jill is working on SOPs.
- IV. Commissioner email accounts check-in
 - a. Jill will follow-up this week to help with our individual issues
 - b. The email accounts will allow commissioners to use Microsoft Office tools like teams, and provide a level of legitimacy with our work among other city agencies, commissions, and boards.
- V. Community Outreach Discussion - Jumel Howard, OECR Community Outreach Liaison
 - a. Mayors Office of Immigrant Affairs (MIMA) is taking the lead on coordinating the support efforts for the Key bridge victim's families.
 - b. Jumel shared a lot of resources and information that the WC's can leverage.
 - c. Ana, Sarasi and Candance volunteered to be POCs for Jumel's outreach and engagement work
 - d. City's new website will launch in 6-8 months, but while we're waiting, we can update the WC webpage.
- VI. Subcommittee Reports (2 minutes each)
 - a. Referrals – needs a new chair temporarily
 - b. Forum for Amelioration – meeting again soon to circle back on SMART goals.
 - c. Advice and Counsel -
 - d. Workforce Monitoring – committee members will meet with Jill to refocus work and potentially identify a chair
 - e. Monitoring Boards and Commissions –

- i. Reached out with Jill's help to our first two commissions: Affordable Housing Trust Commission and the Baltimore City LGBTQ Commission.
 - ii. "Equity Scorecard" from the 2020 City Equity Report, next meeting is 4/8.
 - f. Research and Education – met during the retreat to refocus SMART goals, evaluating overlap with other subcommittees.
 - g. Evaluate Policies and Programs – Kionne will circle back and reconfirm the members of this committee other than Sara.
- VII. New Business
 - a. Next Meeting – Wednesday, April 24th with the option for potential in-person/virtual hybrid. Looking for locations that offer good parking and tech-friendly environment. 100 Light street and Baltimore Montessori School community space were offered as options. Cake will be provided.
 - b. Transition preparation – Miriam is preparing to take over temporarily while Kionne is on maternity leave.
- VIII. Open Discussion
- IX. Adjournment – 7:05pm